

The Auction House, 87/88 St Johns Road, Stourbridge DY8 1EH

Tel: 01384 442464 Email: lettings@lexallan.co.uk

**PLEASE PRINT CLEARLY IN BLOCK CAPITALS**

**TENANCY APPLICATION ; GUARANTOR DETAILS**

**MAIN APPLICANT(S) \_\_\_\_**

**RELATIONSHIP TO APPLICANT(S)**

PROPERTY BEING APPLIED FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE MR/MRS/MISS/OTHER: SURNAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FIRST NAME(S): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH: NATIONAL INSURANCE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NATIONALITY RESIDENT IN THE UK FROM WHEN? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATUS: SINGLE / MARRIED / SEPARATED / LIVING WITH PARTNER / WIDOWED

PRESENT ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 POST CODE: DATES FROM: TO:\_\_\_\_\_\_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 POST CODE: DATES FROM: TO: \_\_\_\_\_\_\_\_\_\_

TEL NOS: (HOME) (WORK) (MOBILE)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL: (PERSONAL): (BUSINESS): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**We will require a copy of a photographic ID and one further form of ID to confirm your current address**

**as part of this application.**

**RESIDENTIAL STATUS:**

HOUSE OWNER / PRIVATE TENANT / COUNCIL TENANT / LIVING WITH RELATIVES / LODGER

**IF YOU** **ARE A HOME OWNER:** NAME & ADDRESS OF MORTGAGE LENDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ACCOUNT NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IF YOU** **ARE A TENANT:** NAME OF LANDLORD OR LETTING AGENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEL: FAX: EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMPLOYMENT STATUS:**

EMPLOYED / SELF EMPLOYED / RETIRED / UN-EMPLOYED / STUDENT / INDEPENDENT MEANS

APPROXIMATE NET MONTHLY INCOME: £

**IF YOU ARE EMPLOYED:** NAME OF EMPLOYER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS FOR REFERENCE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEL: FAX: E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME FROM WHOM REFERENCE SHOULD BE SOUGHT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YOUR PERIOD OF EMPLOYMENT IN CURRENT JOB: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION HELD: PAY ROLL/EMPLOYEE REF No \_\_\_\_\_\_\_\_\_\_\_\_\_

PART TIME OR FULL TIME: \_\_ PERMANENT OR TEMPORARY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IF YOU ARE SELF- EMPLOYED:** TRADING NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NATURE OF BUSINESS DATE STARTED TRADING \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF YOUR ACCOUNTANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEL: FAX: E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GENERAL INFORMATION**

PLEASE GIVE DETAILS OF ANY CURRENT OR PROPOSED HIRE PURCHASE AGREEMENTS OR LOANS:

HAVE YOU EVER BEEN BANKRUPT OR INSOLVENT?: YES/NO

HAS A COUNTY COURT JUDGEMENT EVER BEEN REGISTERED AGAINST YOU?: YES/NO

HAVE YOU EVER APPLIED FOR A INDIVIDUAL VOLUNTARY AGREEMENT? YES/NO

HAVE YOU EVER BEEN SUBJECT TO A DEBT MANAGEMENT PLAN YES/NO

HAVE YOU EVER BEEN EVICTED FROM A PROPERTY YES/NO

IF YES TO ANY OF THE ABOVE, PLEASE GIVE DETAILS:

**NAME & ADDRESS OF BANK** **(FULL ADDRESS MUST BE PROVIDED):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ACCOUNT NUMBER: SORT CODE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME ACCOUNT HELD IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**As part of this application you will need to provide your last three Current Account statements and/or an alternative statement to confirm your financial suitability as a Guarantor**

 **DECLARATION**

As part of this guarantors application I authorise the Agent to:

• carry out credit searches and reference checks and to contact employers, banks, referees,

guarantors and credit reference agencies as appropriate.

• use the information obtained with third parties to assess credit ratings, make insurance

decisions, for fraud prevention and tracing / debt collection.

• handle all information obtained in strictest confidence and in accordance with the principles

of the Data Protection Act 2018.

 I understand that I can request the details of any credit reference agencies used so that I can verify with them

 the information provided.

I understand that if I default on my obligations, this information may be released (per Schedule 2: Part 1, Para 5 of the Data Protection Act 2018) in connection with legal proceedings relevant to the recovery of rent and could affect any future applications I make for tenancies, credit and insurance.

I hereby declare that all my answers are true to the best of my knowledge and agree that the above statements shall form the basis of the Guarantors Agreement.

Completing this form does not commit the prospective tenant, the guarantor or landlord to a tenancy.

SIGNED: DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT NAME(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_